


# Cloud Library eBooks: Quick Start Guide for iOS



## Overview

- iOS 7 and newer.
- Check out up to 5 titles at a time for up to 2 weeks each.
- No renewals available.
- You will need a Kansas Library Card (different than your OPL/JCL Card) available at any library.
- Log-in with username (Kansas Library Card #) and password (birthdate in MMDDYYYY).


## Initial App Set-up & Use

1. **Download the Cloud Library App from the App Store on your iOS device.**
2. **Open the newly downloaded Cloud Library App from your home screen.**
3. **Tap screen to continue and select United States > Kansas > State Library of Kansas.**
4. **Accept the Terms and Conditions.**
5. **Enter your Kansas Library Card # and password (birthdate in MMDDYYYY) and click Login Now.**
6. **Browse the eBook collection to find the title you would like to check out. Browse from the menu at the bottom of the screen. Search by specific title or author by tapping  in the upper left-hand corner.**
7. **Checkout the book.** To do so, tap the image of the book cover once, then press the **Borrow**.
8. **Start Reading!** The book will be added to you're **My Books** tab within the app and will open automatically. The book will also download for offline reading. To open this book (or any that you have currently checked out) again in the future, go to the **My Books** tab and tap the **Read** button next to the book.

## To Return a Book

Your book will return automatically at the end of the 2 week loan period. If you wish to return your book early, go to **My Books** and tap the **Return** button.

## Tips & Tricks

- In **My Books** you will find your checkouts, holds list and reading history.
- You can use filters while searching or browsing to see only books currently available for check out, without a wait.
- When reading a book, tap the right margin to go forward. Tap the left margin to go back.
- To close a book, tap the center of the book page which opens up a menu. Tap  in the upper left corner.
- Turn on your notifications for a holds by going to the menu > **Account**. Tap email notifications and enter your email address. A confirmation email will be sent. Follow any instructions in the email to finalize your setup.
- You have 3 days to check out a book when it is your turn to check out a hold.

